



SCUOLA LEONARDO DA VINCI® FLORENCE - MILAN ROME - TURIN - VIAREGGIO

Scuola Leonardo da Vinci® Educational Group
Officially authorized by the Italian Ministry of Education
Quality management system «ISO 9001:2015» certified by SQS-IQNET
Star Award for Best Italian school in Italy

COURSE DATES 2026

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Course Starting Dates: FLORENCE - MILAN ROME - TURIN <i>NB: Non beginners can start every Monday.</i> ▲ = Starting dates for absolute beginners.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	▲ 05	▲ 02	▲ 02	07	▲ 04	▲ 01	▲ 06	▲ 03	07	05	02	▲ 07
	12	09	09	▲ 13	11	08	13	10	▲ 14	▲ 12	▲ 09	14
	▲ 19	▲ 16	▲ 16	▲ 20	▲ 18	▲ 15	▲ 20	▲ 17	21	19	16	
	26	23	23	27	25	22	27	24	▲ 28	▲ 26	▲ 23	
			▲ 30			▲ 29		▲ 31			30	
	<i>Christmas Holidays: from 19 December 2026 to 3 January 2027</i>											
Course Starting Dates: VIAREGGIO <i>NB: Non beginners can start every Monday.</i> ▲ = Starting dates for absolute beginners.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
					▲ 04	▲ 01	▲ 06	▲ 03	07	05		
					11	08	13	10	▲ 14	▲ 12		
					▲ 18	▲ 15	▲ 20	▲ 17	21	19		
					25	22	27	24	▲ 28	▲ 26		
						▲ 29		▲ 31				
	<i>The school is closed:</i> <i>From 1 January to 3 May and from 31 October to 31 December 2026</i>											
Public Holidays	06 January / 06 April / 01 May / 02 June / 24 June (Florence and Turin only) / 29 June (Rome only) / 08 December											
AIL «Firenze» Diplomas: Preparation Courses & Exams	• Preparation Courses: 02 Mar - 27 Mar 01 Jun - 26 Jun • Examination dates: 27 Mar 26 Jun											
	• Extraordinary Preparation Courses & Exams: • Extraordinary preparation courses may start - on request - every Monday of the year , but enrollment requests must be made at least 30 days prior to the beginning of the course. • After completing the Extraordinary Preparation Course, each student will take an examination at the appropriate level.											
CILS Starting dates for Examination Preparation Courses	• Group courses - Levels A1-A2-B1-B2: 09 March 11 May 02 November • Group courses - Levels C1-C2: 11 May 02 November • Group courses - Citizenship Level B1: 12 January 09 March 11 May 02 November											
Academic School Year / «Gap Year» 2026/2027	From 05 January to 14 August 2026 (32 weeks) From 04 May to 11 December 2026 (32 weeks) From 31 August 2026 to 23 April 2027 (34 weeks, including Christmas Holidays)											
«Gap Semester»	16 Feb - 19 Jun 04 May - 04 Sep 17 Aug - 18 Dec											
50+ Courses «La Dolce Vita» Starting dates 1 or 2 weeks; Viareggio only for 2 weeks	Florence: 18 May 31 August 12 October Milan: 13 April 15 June 14 September Rome: 16 March 15 June 12 October Turin: 04 May 31 August 28 September Viareggio: 01 June 31 August											

“For those who plan ahead”: Course starting dates 2027 for absolute beginners	04 Jan / 18 Jan / 01 Feb / 15 Feb / 01 Mar / 15 Mar / 30 Mar / 05 Apr / 19 Apr / 03 May / 17 May / 31 May / 07 Jun / 21 Jun / 05 Jul / 19 Jul / 02 Aug / 16 Aug / 30 Aug / 13 Sep / 27 Sep / 11 Oct / 25 Oct / 08 Nov / 22 Nov / 06 Dec
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COURSE PRICES 2026 /1

Prices in Euro per person

Course	Course No.	Duration	Number of lessons	Participants min.	Participants max.	Euro*
Intensive Course «ONE WEEK ONLY»	110	1 week	20	3 ♪	14	260
Intensive Course	111	2 weeks	40	3 ♪	14	460
	112	3 weeks	60			675
		4 weeks	80			900
Middle Length Intensive Course I (minimum duration: 5 weeks)	121	5 weeks	100	3 ♪	14	975
		additional week	20			195
Middle Length Intensive Course II (minimum duration: 8 weeks)		8 weeks	160	3 ♪	14	1'480
		additional week	20			185
Long Term Intensive Course I (minimum duration: 12 weeks)	131	12 weeks	240	3 ♪	14	2'100
		additional week	20			175
Special Offer - Long Term «CSN» Course Course reserved only for Swedish students.	103	13 weeks	260	3 ♪	14	1'950
		additional week	20			150
Long Term Intensive Course II (minimum duration: 16 weeks)		16 weeks	320	3 ♪	14	2'640
		additional week	20			165
Long Term Semester Course (minimum duration: 24 weeks)	141	24 weeks	480	3 ♪	14	3'600
		additional week	20			150
Long Term Intensive Course III (minimum duration: 32 weeks)		32 weeks	640	3 ♪	14	4'480
		additional week	20			140
Long Term Intensive Course IV (minimum duration: 40 weeks)		40 weeks	800	3 ♪	14	5'200
		additional week	20			130
«Sabbatical Year» (minimum duration: 48 weeks)	151	48 weeks	960	3 ♪	14	5'760
		additional week	20			120

♪ Min. 3 - max. 14 participants per group; should there be only one participant for a course/level, she/he will be given 10 lessons of private tuition per week; if there are only two participants for a course/level, they will receive 15 lessons of Two-to-One tuition together per week.

Super Intensive Group Course «Bildungsurlaub»	160	1 week	30	3 ♪	14	420
	161	2 weeks	60			700
		3 weeks	90			1'035
		4 weeks	120			1'380
		additional week	30			315

♪ Min. 3 - max. 14 participants per group; should there be only one participant for a course/level, she/he will be given 20 lessons of Intensive language course plus 3 lessons of private tuition per week; if there are only two participants for a course/level, they will receive 20 lessons of Intensive language course plus 5 lessons of Two-to-One tuition together per week.

Super Intensive Plus-5 Course (incl. 1 private lesson per day)	170	1 week	25		14/1	510
	171	2 weeks	50			960
		3 weeks	75			1'425
		4 weeks	100			1'900
		additional week	25			445
Super Intensive Plus-10 Course (incl. 2 private lessons per day) «Bildungsurlaub»	180	1 week	30		14/1	760
	181	2 weeks	60			1'460
		3 weeks	90			2'175
		4 weeks	120			2'900
		additional week	30			695

*) **Enrolment fee:** A registration fee of **80 Euro**, valid for 12 months, must be paid for any enrollment.



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COURSE PRICES 2026 /2

Prices in Euro per person

Course	Course No.	Duration	Number of lessons	Participants min.	Participants max.	Euro*
Super Intensive Small Group Course <i>Florence, Rome, Viareggio</i> «Bildungsurlaub»	191	2 weeks	60	2 🎵	5	1'460
		3 weeks	90			2'175
		4 weeks	120			2'900
		additional week	30			695

🎵 Min. 2 to max. 5 participants per group; should there be only one participant for a course/level, she/he will be placed in a Super Intensive Plus-10 course.

Private Tuition (min. 1 week; min. 3 lessons per day):						
• One-to-One Tutorials - Additional lesson - Lunch with the teacher, per day	411	1 week	15		1	825
			1			55
						80
• Two-to-One Tutorials (prices for 2 participants) - Additional lesson - Lunch with the teacher, per day	431	1 week	15		2	1'050
			1			70
						120
• Three-to-One Tutorials (prices for 3 participants) - Additional lesson - Lunch with the teacher, per day	451	1 week	15		3	1'275
			1			85
						160
• Four-to-One Tutorials (prices for 4 participants) - Additional lesson - Lunch with the teacher, per day	452	1 week	15		4	1'500
			1			100
						200

Business and Professional Courses <i>Professional fields; see web site</i>	331	2 weeks additional week	60 30		14/1	1'750 875
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Part Time twice a week Language Course <i>Florence, Milan, Rome</i>	631	8 weeks additional week	32 4	4	14	360 40
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Language Courses Online ** <i>Lessons on Zoom</i>						**
• Intensive course Online	111w	1 week	20	5 🎵		150
• Part Time course Online	631w	8 weeks, 4/week	32	3		320
• Private lessons Online	411w		5	1		225

🎵 Minimum 5 participants; 4 participants = 16 lessons/week; 3 participants = 12 lessons/week;
2 participants = 8 lessons/week; 1 participant = 4 lessons of private tuition.

«Learn-and-Go!» <i>Italian language and City Tour</i> <i>Florence, Milan, Rome, Turin</i>	107	1 day - 1 participant 1 day - 2 participants 1 day - 3 participants	3	1 2 3		150 170 190
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«Italy Today» Language and Culture Course <i>Florence, Milan, Rome, Turin</i>	211	1 week additional week	25 25	1		510 480
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*) **Enrolment fee for all Onsite courses:** A registration fee of **80 Euro**, valid for 12 months, must be paid for any enrollment.

) **Enrolment fee for all Online courses: A registration fee of **30 Euro**, valid for 12 months, must be paid for any enrollment.



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COURSE PRICES 2026 /3

Prices in Euro per person

Course	Course No.	Duration	Number of lessons	Participants min.	Participants max.	Euro*
AIL Diploma «Firenze» Examination Preparation Courses (exam fees included; see special course dates) Preparation courses for all levels:						
• DELI-A1 (elementary I) • DILI-B1 (intermediate I) • DALI-C1 (advanced I) • DILC-B1 (intermediate business)	310	4 weeks	120	3 ♪	14	1'905
• DELI-A2 (elementary II) • DILI-B2 (intermediate II) • DALI-C2 (advanced II) • DALC-C1 (advanced business)						

♪ Min. 3 - max. 14 participants per group; should there be only one participant for a course/level, she/he will be given 20 lessons of Intensive language course plus 3 lessons of private tuition per week. If there are only two participants for a course/level, they will receive 20 lessons of Intensive language course plus 5 lessons of Two-to-One tuition together per week. AIL «Firenze» Examination fees included.

• «Bildungsurlaub» - Course centers: Florence, Milan, Rome, Turin, Viareggio

«CILS» Examination Preparation Courses (exam fees not included**; see special course dates)						
• Group Course - Option A: Levels A1 - A2 - B1 - B2	471	5 weeks	24	4 ♪	15	450
• Group Course - Option B: Levels C1 - C2	472	6 weeks	30	4 ♪	15	540
• Group Course - Citizenship, Level B1	473	4 weeks	20	4 ♪	15	320
• Individual Course - Option A: Levels A2 - B1 - B2	474		15		1	675
• Individual Course - Option B: Levels C1 - C2	475		20		1	900

♪ Min. 4 - max. 15 participants per group; if the minimum number of students is not reached, the following reductions will be applied:
1 student = 7 lessons; 2 students = 14 lessons; 3 students = 20 lessons.

***) CILS Examination fees not included: A1 & A2 = 40€; B1 = 90€; B1 Citizenship = 100€; B2 = 105€; C1 = 135€; C2 = 160€.

An additional administration fee of 30€ has to be paid for exam registration.

• Course centers: Florence, Milan, Rome, Turin

Academic School Year - «Gap Year»: Academic Program (see special course dates)	321	32 weeks	650	5	14	6'195
Special accommodation offer for Academic School Year:						
- Single room in shared apartment		32 weeks				7'360
- Addition for course 31 Aug 2026 - 23 April 2027 (Christmas Holidays)		2 weeks				460
- Single room in family homestay with breakfast		32 weeks				8'475
- Addition for course 31 Aug 2026 - 23 April 2027 (Christmas Holidays)		2 weeks				530
- Single room in family homestay with half board		32 weeks				12'040
- Addition for course 31 Aug 2026 - 23 April 2027 (Christmas Holidays)		2 weeks				755
«Gap Semester» - Academic Program (see special course dates)	326	18 weeks	380		14	3'345
Special accommodation offer for Gap Semester:						
- Single room in shared apartment		18 weeks				4'125
- Single room in family homestay with breakfast		18 weeks				4'750
- Single room in family homestay with half board		18 weeks				6'750

«La Dolce Vita» 50+ Senior Course	221	1 week	20 + visits	3 ♪	14	650
(see special course dates)	222	2 weeks	40 + visits			1'245

♪ Min. 3 - max. 14 participants per group. If only 1 or 2 participants are enrolled, the school will shorten the number of activities in the afternoon:
1 participant = 2 activities; 2 participants = 3 activities.

*) **Enrolment fee:** A registration fee of **80 Euro**, valid for 12 months, must be paid for any enrollment.



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COURSE PRICES 2026 /4

Prices in Euro per person

Course	Course No.	Duration	Number of lessons	Participants min.	Participants max.	Euro*
Language Course «Italian Tour» <i>Language Course every week in a different city. Select your destinations: Florence, Milan, Rome, Turin and Viareggio.</i>	231	2 weeks	40	1		460
	232	3 weeks	60			675
		4 weeks	80			900
	233	5 weeks	100			975
		additional week	20			195

NB: Please inquire about accommodation prices for this course.

Art History	511	1 week 2 weeks	6 12	3		190 380
Culinary Arts for Amateurs	521	1 meeting = 3 h		3		115
Wine Tasting	522	1 meeting = 3 h		2 ♪		130

♪ Minimum 2 participants; Should there be only one participant, the duration of the course will be 2 hours.

Fine Arts Courses: Painting, Drawing, Sculpture, Fresco, Mosaic, Fashion Design						
• Standard Art Course (Florence)	535	2 weeks	12	1		450
• Semi-intensive Art Course (Florence)	536	2 weeks	20	1		615
• Intensive Art Course (Florence)	537	2 weeks	40	1		1'075

Courses for Musical Specialization <i>Florence and Rome</i>						
• Instrument courses	561	1 week	5		1	475
• Instrument courses with coaching	566	1 week	5		1	595
• Canto / Singing	562	1 week	5		1	475
• Canto / Singing with coaching	567	1 week	5		1	665
• The Language of the "Libretti"	565	2 weeks	60		14/1	1'760

The course prices include:

- Placement, assessment and final tests;
- Teaching material (except for Art courses);
- Lessons (duration of a lesson: 45 minutes, except for Music, Culinary Arts and Fine Arts courses);
- Documents for Visa and Residence Permit (if required);
- AIL Diploma «Firenze» examination fees for the examination courses;
- Certificate of attendance;
- Social activities (free or at cost price);
- Free WiFi and Internet access.

General Notes:

- The price list is valid from 1 January until 31 December 2026. **Euro** = European Union Currency.
- *) **Enrolment fee for all Onsite courses:**
A registration fee of **80 Euro**, valid for 12 months, must be paid for any enrollment.
- **) **Enrolment fee for all Online courses:**
A registration fee of **30 Euro**, valid for 12 months, must be paid for any enrollment.
- It is possible to attend language courses in more than one of our course centers.



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ACCOMMODATION SERVICE 2026 ^{1/2} - Indicative prices in Euro per person

Accommodation Service: FLORENCE - MILAN - ROME - TURIN				
Type of accommodation	Room Type	Room	Stay of «One Week Only» Price per night Starting from Euro per person	Stay of two or more weeks Price per night (not for 1 week) Starting from Euro per person
Apartment standard shared kitchen and bathroom	AA	place in double room)**	36	26
	AB	single room	43	33
Family, breakfast	AC	place in double room)**	41	31
	AD	single room	48	38
Family, half board (breakfast & dinner)	AE	place in double room)**	57	47
	AF	single room	64	54
Hotels of all categories, Studios, Private Apartments, Residences, B&B			On request, the schools can send you a price list of various recommendable Hotels, B&B's, etc.	
Prices and Options:	- The prices listed above are indicative and subject to change depending on the location and the accommodation providers. - All housing options are subject to availability and early booking is recommendable. <u>Housing check in</u>: Sunday afternoon before the start of the course, from 2 pm to 10 pm. For arrivals after 10 pm there is an extra charge of 25 Euro. <u>Housing check out</u>: Saturday morning at the end of the course, until 10 am. Different arrival or departure days only by special arrangements and on extra charges. - Extra nights of earlier arrivals and later departures can be reserved. Please contact the school for arrangements and for information on extra charges. Different arrival or departure days must be confirmed in writing. - However, it is not possible to arrive earlier than the Saturday before the start of the course and to remain later than the Sunday after the end of the course. - Usually 2 weeks before arrival the school will forward the information of the accommodation provider. It will contain the address, phone numbers, bus connections, check-in and check-out information, housing policy and guidelines. <u>Important</u>: all providers must be informed of the arrival time at least 4 days in advance. - A double room reservation is only available for students who are accompanied by their friend/partner for the same time period. - Some providers require a deposit which will be refunded upon departure, with the deduction of damages, repairs and cleaning costs, if needed. - Some categories of accommodation may be subject to Tourist (City) Tax. This is normally limited to stays of 7 to 14 days. This tax is not included in the above prices. - Students can choose between breakfast and half board (breakfast and dinner). - Special dietary needs may incur additional costs of 20 Euro/week. - Students cannot cook on their own (exceptions on special request). - Accommodations are provided only in combination with the booking of a language course. - Reservation of Hotels, B&B's, Studios, Residences, Private (Holiday) Apartments, etc. should be made directly to the host/provider and well in advance.			
Availability:				
Extra night on arrival and departure:				
Information on accommodation:				
Arrival time:				
Double rooms:				
Deposit:				
City Tax:				
Host family accommodation:				
Nota bene:				



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ACCOMMODATION SERVICE 2026 ^{2/2} - Prices in Euro per person

Accommodation Dates: VIAREGGIO	May	Jun	Jul	Aug	Sep	Oct
	03	07	05	2	06	04
Season A: From 3 May to 27 June and from 30 August to 31 October 2026	10	14	12	09	13	11
Season B: From 28 June to 29 August 2026	17	21	19	16	20	18
<i>The accommodation service of the school is closed: From 1 January to 2 May and from 1 November to 31 December 2026</i>	24	28	26	23	27	25
	31			30		

Accommodation Service:		VIAREGGIO		Euro per person				
Type of accommodation	Season	2 weeks (13 nights)		Additional week (7 nights)		1 supplementary night		Half Board per person and night
		double room	single room	double room	single room	double room	single room	
Apartment Shared kitchen and bathroom	A	429	520	231	280	33	40	-
	B	507	585	273	315	39	45	-
Family Breakfast	A	403	494	217	266	31	38	20
	B	481	572	259	308	37	44	20
Hotel ★★ Private bathroom & breakfast	A	676	949	364	511	52	73	-
	B	910	1'105	490	595	70	85	-
Mini Residence	A	845	1'560	455	840	65	120	-
	B	1'430	2'600	770	1'400	110	200	-
Notes:		- Housing reservations run from the Sunday afternoon (after 2pm) before the start of the course to the Saturday morning (10am) at the end of the course. Different arrival or departure days only by special arrangements (extra charge for supplementary nights). - Family with Half Board includes dinner on Sunday of arrival and breakfast on Saturday of departure. - Hotel ★★: Rooms equipped with private bathroom, air condition, TV, safe, free Internet WiFi connection. - Apartment accommodation: Bed-linens are provided and changed every two weeks. Towels are not provided, please bring your own towels. - Double rooms can be booked only by two participants of a language course travelling together or by a participant accompanied by a friend. - Apartment and Mini Residence accommodation: A 100 Euro deposit must be paid to get the keys. This deposit has to be paid in cash on arrival and will be refunded to you on departure, less reparation costs if needed. 50 Euro could be retained for the final cleaning of the kitchen if necessary. - Some categories of accommodation may be subject to Tourist (City) Tax. This is normally limited to stays of 7 to 14 days. This tax is not included in the above prices. - Hotel ★★, Private apartments, B&B, etc.: Prices on request.						



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TRANSFER SERVICE 2026 - Prices one way in Euro per person

City	From airport or railway station to accommodation address or vice versa	Euro - one way
Florence	Florence airport Amerigo Vespucci (FLR)	70
	Florence main railway station (Firenze S.M.N.)	55
	Pisa airport Galileo Galilei (PSA)	190
	Additional charge - Delays: per hour	+ 30
Milan	Milan airport Malpensa (MXP)	130
	Milan airport Linate (LIN)	70
	Milan airport Orio al Serio (BGY)	140
	Milan main railway station (Stazione Centrale)	60
	Additional charge - Delays: per hour	+ 35
Rome	Rome airport Leonardo da Vinci (FCO)	100
	Rome airport Ciampino (CIA)	100
	Rome main railway station (Stazione Termini)	50
	Additional charge - Delays: per hour	+ 25
Turin	Turin airport Sandro Pertini (TRN)	70
	Turin Porta Nuova and Porta Susa railway stations	55
	Additional charge - Delays: per hour	+ 30
Viareggio	Pisa airport Galileo Galilei (PSA)	105
	Florence airport Amerigo Vespucci (FLR)	250
	Viareggio railway station	50
	Additional charge - Delays: per hour	+ 15
Notes	• The school can help with the booking of this additional service. • The prices listed above are average based on different transfer companies prices. • Please send us the necessary information (arrival time, flight or train number, etc.) at least one week before your clients' arrival. • Following, the school will forward all the information of the transfer company: final price, details, meeting point, emergency numbers, etc.	

Scuola Leonardo da Vinci® - Florence - Milan - Rome - Turin - Viareggio

Please send the application form directly to the school center of your choice. Thank you!

Scuola Leonardo da Vinci, Via Bufalini 3, 50122 **FLORENCE**

Scuola Leonardo da Vinci, Corso di Porta Vigentina 35, 20122 **MILAN**

Scuola Leonardo da Vinci, Piazza dell'Orologio 7, 00186 **ROME**

Scuola Leonardo da Vinci, Piazza San Carlo 206, 10121 **TURIN**

Scuola Leonardo da Vinci, Via Vespucci 173, 55049 **VIAREGGIO**

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• viareggio@scuolaleonardo.com

Application

☐ Mrs.

☐ Ms.

☐ Mr.

First name:

Family name:

Date and place of birth:

Nationality:

Profession/Studies:

Passport number:

Home address:

City:

Postal code:

Country:

Cellular - Mobile: /

Email:

In case of emergency please inform:

I wish to enroll at the Scuola Leonardo da Vinci in: ☐ Florence ☐ Milan ☐ Rome ☐ Turin ☐ Viareggio

I found out about Scuola Leonardo da Vinci through:

I wish to enroll in the following courses:

Course No.	Course Title	Starting date			Total weeks
		day	month	year	
		day	month	year	
		day	month	year	

Knowledge of Italian: Have you already studied Italian? ☐ no ☐ yes:

University/school: _____ Name of Italian teacher: _____

Address: _____ ZIP: _____ City: _____

Self evaluation: ☐ absolute beginner ☐ beginner with previous studies of Italian ☐ elementary I (A1) ☐ elementary II (A2)
☐ intermediate I (B1) ☐ intermediate II (B2) ☐ advanced I (C1) ☐ advanced II (C2)

I wish the school to provide for my accommodation:

☐ Family, breakfast ☐ Shared Apartment ☐ double room, together with: _____ ☐ no accommodation requested
☐ Family, half board ☐ single room

Do you smoke? ☐ no ☐ yes

Do you have any allergies? ☐ no ☐ yes: Please give details: _____

Do you need a special diet? ☐ no ☐ yes: Please give details: _____

Do you need a transfer? ☐ no ☐ yes: Arrival date: _____ Arrival time: _____ Flight number: _____

Train number: _____ Arrival location: _____

Special requests / observations: _____

☐ **I have read the «General Conditions of Participation» and hereby declare my acceptance.**

Place and date: _____ Signature (or by legal guardian): _____

Enclosed: Receipt of payment

2026

☛ For payment details: P.T.O.

Scuola Leonardo da Vinci® - Florence, Milan, Rome, Turin, Viareggio: General Conditions of Participation

Extract of the general conditions of participation to facilitate registration.

The full general conditions of participation can be consulted on the homepage of the Scuola Leonardo da Vinci® - Florence, Milan, Rome, Turin at the URL: <https://www.scuolaleonardo.com/conditions-of-participation.html>.

A) Enrolment and payment:

The request for registration must be sent directly to the School of your choice, and can be managed independently only by people of legal age: those under 18 must present the request through their parents or legal guardian, who will confirm on their behalf acceptance of these Conditions, by filling out and signing the relevant forms.

Please register at least 4 weeks before the beginning of each course you have chosen.

The minimum age for attending the courses is 16.

Together with the request for registration, the School must receive the payment of the enrolment fee and a deposit amounting to 20% of the full price of each chosen course as an advance on the full fee. Taken together, these make up the confirmation deposit which will not be refunded in case of cancellation. Students needing a visa must follow a different procedure (see below, paragraph Visa).

Upon receiving the registration and the payment, the School will confirm by email without delay.

The outstanding amount of the full fee for each chosen course must be paid at least 14 days before the course itself starts. For "last minute" registrations (made at least 14 days before the beginning of each chosen course), the School requires immediate payment of the enrolment fee and the full fee for each chosen course.

The School accepts payment by bank transfer (in this case, make sure banking expenses are charged to you, choosing the "OUR" banking expenses payment option) or by credit card (see the form at the bottom of the registration request).

B) Lessons:

Lessons are normally held from Monday through Friday, but for reasons of organisation and/or force majeure also on Saturday, and may be held in the morning or in the afternoon. Courses are not held on local and national holidays, and are unrecoverable. Please check the list of holidays on our calendar.

C) Cancellation:

The request for cancellation must be sent to the School in writing, by return registered mail or by email, at least 15 days before the beginning of the course. In this case, the enrolment fee and the deposit (confirmation deposit) for each chosen course will not be refundable.

Cancellations which come too late (that is from the 14th day before the beginning of the course onwards) will be equivalent to a no show, and this will not give right to a refund.

If the cancellation has been made after attending or having had access, in whole or in part, to the course, the student will not be entitled to any refund. The courses will start on the dates indicated by the School. No refund will be made to a student who begins the course late, who leaves before the end of the session or who misses lessons without a valid reason.

D) Changes in delivering the service:

The School will make sure each course is provided in the manner described on the portal <https://www.scuolaleonardo.com/> or elsewhere (e.g. in brochures).

The School may withdraw at any time, without any liability towards the student, should it not be able to provide in full the chosen course for reasons not under its reasonable control: in this case the School will not be liable for any costs incurred by or on behalf of the student (by way of example and not limitation: medical costs due to Covid-19 infection, accommodation and repatriation) but will communicate to the latter the cancellation of each course providing the latter with an opportunity to choose, no later than 15 days after receiving such notice, between:

- should the course originally chosen be on-site, the activation of a similar on-line course;
- in any case, the delivery of a voucher for receiving a similar service, to be used within 24 months after being issued, and after agreeing with the School on the new educational calendar.

E) Lodgings:

The School provides the students - according to the preferences they express - with useful advice on finding suitable accommodation (with families, in shared flats, private flats, studios, residences, B&B, hotels of every class, etc.), facilitating direct contact with the owners or management.

Minors may lodge only with families on a half-pension basis.

The School will also provide all the information necessary for making the booking (such as indicative prices, check-in/check-out rules, etc.), however this will be managed independently by the student or the person acting in the student's place, directly with the host and, we suggest, sufficiently in advance.

F) Insurance:

Students enrolled in the courses delivered by the School are insured against any accidents which may occur during the on-site lessons and during the activities organised by the School.

During their stay in Italy, the students must be insured personally for illnesses and accidents (Italian law). Citizens of countries of the European Union, Switzerland, Liechtenstein, Norway and Iceland are entitled to receive free health care in Italy if they hold the European health insurance card (EHIC-Card), which they can collect at the Social Security centre of their country of origin, before leaving for Italy. Non-EU students must check with the competent authorities of their own country whether they are insured for a stay abroad.

We also strongly recommend students to take out insurance against failure to refund payments made at our School in case of illness, costs due to a pandemic situation, repatriation, delayed annulment, failure to show up (so-called no show), absence at courses or advance departure.

G) Visa:

Should the student need an entry visa for Italy, we suggest first of all taking a look at the information available on the webpage

<https://vistoperitalia.esteri.it/home/en>, and getting in contact with the nearest Italian Embassy or Consulate in order to check details on how the visa and the following permit of stay will be issued and how long it will take.

The student must be sure to apply for the Visa in time to get it before the beginning of the course, promptly advising the School by email of any delay or rejection, in order to agree on a new beginning date for the course/courses, compared to the one originally booked.

The student is responsible for obtaining the Visa, and for all related expenses.

Once the School has received the registration request and evidence that the advance and overall payment has been effected for each chosen course along with the enrolment fee (necessary to confirm the booking), the School will send - by email/conventional postal delivery - the specific registration certificate for the Visa (fulfilling one of the requirements for validly obtaining issue of the Visa) and any other document within its competence which may be needed.

In case of annulment/cancellation of the booking due to failure to obtain the Visa, whatever the reason for such rejection, the School will refund the amount paid for each course chosen, after receiving a copy of the letter of rejection of the Visa, issued by the Italian Authority (Embassy or Consulate), withholding an administrative tax of 200.00 Euro plus the confirmation deposit for each course which has been booked.

H) Personal data:

The personal data provided by the student at the time of registration will be processed by the School in compliance with the provisions of EU Regulation 2016/679 GDPR of the European Parliament and Council and of the Legislative Decree No. 196/2003 as specified in greater detail in the privacy information notice published on the home page of the website of Scuola Leonardo da Vinci® at the URL: <https://www.scuolaleonardo.com/privacy-policy.html>.

I) Photo and video shots:

The School reserves the right to use photos and/or video shots taken during the courses or the free time activities, to illustrate its promotional material.

At the time of registration, the student (or the person acting in the student's place in case of a minor) must choose whether to consent or not to the publication of such material.

Any such use of an image is to be considered entirely free of cost, and the School expressly guarantees it will be used in contexts which do not affect the personal dignity and standing of the person concerned.

K) Acceptance of the General Conditions of Participation:

By signing the registration form or any other document in writing concerning the registration, the student accepts the General Conditions of Participation.

Payment:

Payment by bank:

☐ I have already paid the amount of: _____

Euro via Bank (incl. transfer costs - 'OUR' Instruction)

Payment by Credit Card:

☐ Please charge the amount of: _____

Euro by means of the following Card:

☐ MasterCard
☐ Diners Club

☐ Visa
☐ JCB

☐ American Express
☐ China Union Pay - CUP

Card number

Card Security Code

valid through

Card holder's name: _____

Card holder's signature: _____